

Respect in the Workplace: Avoiding Discrimination

This DVD addresses the topics of respect and equality in the workplace – the laws that mandate it, and how we and our organizations can benefit from fair and considerate treatment of every individual. The primary problem in workplace discrimination is one of recognition. The average workplace brings each of us into contact with a wide variety of people, and it's all too common to find that, as a wise man once put it, we treat some more "equally" than others.

- Recognize common forms of discrimination
 - Recognize acts of discrimination
 - Identify specific laws
 - Raise awareness of the negative impact of inappropriate behaviors
- (21 min) **DuPont.** #26-HR21-DVD-ITE \$745

Handbook Available

Four Generations: The Greatest Potential

With four generations in today's workplace, differences in attitudes, values, and communication can create misunderstandings and trigger conflicts that reduce morale, teamwork, and productivity. But these differences need not be barriers to a bigger bottom line. Four Generations: The Greatest Potential profiles each generation's attitudes, mindsets and values, and helps your employees:

- Understand and sympathize with colleagues from a different generation
- Reduce and resolve conflicts and communication problems
- Facilitate better teamwork and increase productivity
- Recognize and respect each other's value and input.

(21 min) **DuPont.** #26-HR123-DVD \$945

Employee 101: Respecting the Team

Give your new employees a great start with this program. Combining humor with eye-popping computer animation and expert testimonials, Employee 101 teaches your new team members the values of:

The Basics

- Creating a professional appearance
- The importance of punctuality

Getting Informed

- The importance of information
- Ask questions

Respecting the Team

- Common courtesy builds team trust
- Harassment of any type must be avoided

Increasing Your Value to the Team

- Becoming a truly outstanding employee
- Look for opportunities to excel!

DuPont. #26-HR102-DVD \$695



It's About Respect: Recognizing Harassment in a Diverse Workplace

This program which will raise awareness regarding harassment and explain the do's and don'ts of creating a respectful workplace for everyone. This training package will help employees learn how to:

- Define harassment
- Identify the various types and forms of harassment
- Understand the financial and hard-to-measure costs of harassment
- Follow guidelines to prevent harassment
- Respond if they witness or become victims of harassment

(21 min) **DuPont.** #26-HR35-DVD \$845
Blue Collar Version Available
Handbook Available